

Excused Absence/Make-up Policies for Classes

Tuition pays for a class spot REGARDLESS OF ATTENDANCE. However, as a courtesy, The Children's Gym does offer make-ups for excused absences when class availability permits, in addition to any missed classes for inclement weather. An excused absence eligible for a makeup will disappear from a student's account once they drop from class or the season comes to an end. Once dropped from classes all eligible absences are no longer accessible to be scheduled as a make-up. Make-ups cannot be scheduled within a month a child will not be enrolled in classes.

Students will be allowed unlimited make-ups this season (21/22) for all PRE-EXCUSED absences. In order for an absence to be pre-excused we must be notified at least 4 hours in advance. Excused absences allow us to schedule other make-ups, so it is critical that we receive these notices as soon as possible. For late absences (TCG notified less than 4 hours in advance a "limited make-up" will be granted. Please see below for more details.

ABSENCES PRE-EXCUSED/UNLIMITED MAKE-UPS

- TCG must be notified at least 4 hours in advance.
- Make-up can be scheduled in any other class with opening or with an excused absence so long as the student is actively enrolled.
- Once a student drops from classes all make-ups are voided from account.
- There is no limit to how many excused pre-absences and make-ups a student can bank and schedule.
- All make-ups are voided from accounts when the season ends.

LATE ABSENCES/LIMITED MAKE-UPS

- Absences notified to TCG less than 4 hours before the class time but BEFORE the class starts.
- Limited make-up can be scheduled in any other class with opening or other excused absence within 4 weeks of the late absence date.
- Once a student drops from classes all make-ups are voided from account.
- Only 1 late absences/limited make-up is allowed per calendar month.
- All make-ups are voided from accounts when the season ends.

Scheduling: All make-ups must be scheduled in advance. Make-ups will only be offered in classes that have availability. If all classes are full a make-up cannot be scheduled and must be waived. Make-ups cannot be scheduled within a month a child will not be enrolled in classes. TCG only schedules make-ups within the week or no further than 7 days into the future due to ongoing enrollment.

Missed Make-up: If a make-up is scheduled and missed then the right to that make-up is waived.